

# ♥ Welcome to Preschool!

License # 380505320

Dear Parents,

We are so excited about having your child/ren in our preschool program. We would like to thank you for entrusting your child to the care of Ovsanna Misserlian Preschool.

My name is Caroline Aristakessian and this is my 12th year as a director and a co-teacher at KZV Armenian School's Ovsanna Misserlian Preschool. After earning my A.S. degree in early childhood education I then went on to earn my bachelor's degree in Psychology from Notre Dame De Namur University.

What a joy it is to see the world through a child's eyes. Working with children for the last 16 years taught me to be present at the moment and instill the love of learning in them through interaction and play. I feel fortunate to be working along with an amazing group of dedicated preschool teachers, and we are fortunate to have strong, committed relationships with both parents and members of the community. "Together, we can build a better future for our children".

Feel free to email me with any concerns or questions you may have at [carolinearistakessian@kzv.org](mailto:carolinearistakessian@kzv.org). Please visit our website at <http://www.kzv.org> for enrollment or other information you may need.

Having your child/ren in our preschool is important to us. Here are some procedures that we will follow to keep your child safe:

- **First Day of School:**  
Students will be meeting their teachers in the Saroyan Hall (or on the front yard) at 8:15am. You might need to stay with your child through the morning welcome presentation to help ease his/her anxiety. After breakfast, the children need to be dropped off in their classrooms and remember to sign-in. To help with the transition we usually ask the parents to leave **after 15 minutes**.
- **Preschool Hours:** Preschool hours are 8:00 a.m.-3:20 p.m. After 3:35 p.m. daycare charges apply.
- **Sign-in/Sign-out:** Parents or designated adults who are picking up your child must sign-in (full signature) and sign-out every day.

- **Uniforms/Other Clothing and bedding:**

1. Please **LABEL** all your child's clothing/bedding.
2. Navy blue sweat pants can be purchased from any vendor.
3. The school sweatshirt can be purchased from the office. The office will be open Monday-Friday starting August 15, from 10:00 a.m.-2:00 p.m.
4. Black or navy blue closed toe Velcro type shoes and dark navy blue socks.
5. Each child should bring two sets of (pants, T-shirt, blouse, 2 pairs of underwear and undershirt and socks) in a big Ziploc Bag.
6. Two boxes of flushable wet wipes, two boxes of tissue and 1 box of Clorox wipes.

- **Bedding:** Your child will be napping on a small cot from 12:30-2:00pm. You need to bring a twin size sheet, small pillow if needed and a small blanket. Your child may also bring his/her favorite small stuffed animal. All can be placed in a large plastic bag and labeled with your child's name.

- **Absences:** If your child will be absent please notify the office as well as the Site Supervisor by email as soon as possible.

- **Toilet Training:** All KZV Preschool children must be toilet trained and non-diaper dependent as of the first day of school.

- **Nutrition/Allergies/Diet Restrictions:** Please inform us ASAP if your child has any food/drug allergies. If your child has an Epipen please fill out the appropriate forms (administering medication forms) at the office. Please leave the Epipen with your child's teacher on the first day of school.

The school provides a hot lunch program for families who like to purchase. The Preschool provides the daily 1% milk, morning and afternoon snacks and fruits. If you would like to send lunch with your child, please pack healthy foods, no chocolates, candies, or sweets. For Red/Yellow group students: Please cut the sandwiches, fruits and vegetables bite sizes. Due to allergies, **No peanut butter sandwiches please.**

- **Immunization and Enrollments:** Please check with the office to see if all your enrollments and immunization records as well as your emergency forms are filled out and complete.

The preschool staff and I are looking forward to an exciting and academically successful year.

Sincerely,

Caroline Aristakessian

Ovsanna Misserlian Preschool Director